

ANNEXURE B

EVALUATION CRITERIA

APPOINTMENT OF A PROJECT MANAGEMENT OFFICE (PMO) TO OVERSEE STRATEGIC PROJECTS OF AEMFC OVER A PERIOD OF 36 MONTHS.

EVALUATION CRITERIA

The bids shall be evaluated in three (3) phases, Mandatory and Technical evaluation and commercial evaluation.

1. PHASE 1

Mandatory Requirements

At this phase, bidder's responses are reviewed against the below Mandatory Requirements. **Failure to comply with any of the Mandatory Requirements may lead to the bidder being disqualified, and not be considered for further evaluation on Technical Requirements.**

No.	Qualification and/or Professional registration for the Work Stream Lead	Comply	Not Comply
2.1	<p>Work Stream Lead (Project Management):</p> <p>Must submit a valid proof of project management qualification for the below resources:</p> <p>NB: Provide certificates of the Project Manager, Technical</p>		
a)	<p><u>Project Manager (Lead)</u></p> <ul style="list-style-type: none"> Must submit a valid proof of project management qualification. <p><i>Submit the valid proof of Qualification-Certificate in Project Management</i></p>		
	Comments		

2. PHASE 2

TECHNICAL EVALUATION

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified.

2.1 BIDDERS EXPERIENCE

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.1 EXPERIENCE OF THE COMPANY – PROJECT MANAGEMENT Proven experience in overseeing multi-million Rand mining projects from planning to execution. Please refer to Table (1) of this document for the format in which the required information must be provided. Note: the following scoring matrix will be used to evaluate this criteria:			
5 and more relevant reference letters	Relevant reference letter within mining projects with contactable reference details	5	35%
4 relevant reference letters		4	
3 relevant reference letters		3	
2 relevant reference letters		2	
1 relevant reference letters		1	
No relevant reference letters		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.2 PROJECT MANAGEMENT LEAD Experience of the proposed Project Management Office lead in managing large-scale mining projects. Note: the following scoring matrix will be used to evaluate this criteria:			
>10 years of experience within mining projects	CV with relevant years of experience	5	30%
9–10 years mining projects		4	
6–8 years mining projects		3	
3–5 years mining projects		2	
1–2 years mining projects		1	
Less than a year mining projects		0	

Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.3 COMBINED EXPERIENCE OF THE PROPOSED TEAM IN PROJECT MANAGEMENT AND MINING. Combined experience of the proposed team in project management mining. Note: the following scoring matrix will be used to evaluate this criteria:			
>10 average years' experience in similar projects	Detailed Project Lead's CV with contactable reference details	5	20%
9–10 average years' experience in similar projects		4	
6–8 average years' experience in similar projects		3	
3–5 average years' experience in similar projects		2	
1–2 average years' experience in similar projects		1	

Less than one years' experience in similar projects	0
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Evaluation Criteria	Document as Evidence	Score	Weighting %
2.1.4. Team Structure			
Bidder must provide PMO organogram of the supporting key resources and areas of accountability.			
Provided detailed organogram where key resources and areas of accountability with relevant experience and qualifications.	Detailed Organogram	5	15%
Provided organogram with no key resources and areas of accountability with relevant experience and qualifications.		3	
No detailed organogram provided		0	

3. PHASE 3 Technical Evaluation

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

a) **[Weighted score 80 points]**

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

b) **Preference points/specific goals criteria**

c) **[Weighted score 20 points]**

d) **Specific goals / Preference Points Claim**

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

- Tenders must submit their B_BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.
- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

ANNEXURE A:

Table 1: (Document format for Company Experience)

Name of the project and year completed	The role of your company	Monetary size of the project	Project details/description	Contactable reference for each of the project
				Name: Designation: Contact number: Email address:

[Note to the Bidder: The Bidder may provide this information in a separate page provided it enlist the information required per the template and also it is clearly marked that it's responding to this Technical Evaluation Criteria.]

Category	Deliverables	Amount
Governance	Project governance framework, steering committee charters, decision-making protocols.	R
Planning	Integrated master schedule, project charters, resource plans.	R
Execution Oversight	Monthly progress reports, updated dashboards, site visit reports.	R
Financial Management	Budget control tools, financial performance reports.	R
Risk & Compliance	Risk register, mitigation strategies, compliance audit reports.	R
Stakeholder Engagement	Communication plan, meeting minutes, Board-ready reports.	R
Capacity Building	Skills transfer plan, training workshops.	R
DISBURSEMENTS		R
TOTAL OFFER TO CEF (EXC. VAT)		R
VAT (@15%)		R
TOTAL OFFER TO CEF (INC. VAT)		R